Summer Term 2018 Pass/Fail Request Form
(Harvard College Undergraduates Only)

The Pass/Fail grading option is available in most Summer School courses and only to degree-seeking Harvard College students. The following courses are not available on a Pass/Fail basis: expository writing (EXPO), creative writing (CREA), education (EDUC), and management (ISMT, MGMT) courses. Students must enroll in these courses for a letter grade. Harvard College undergraduates may enroll in a maximum of 15 units of undergraduate credit for a Pass/Fail grade. Students should consult the Harvard College Handbook for Students for more information.

Instructions to Students

1. Please print neatly.
2. Provide all the information requested and ask your instructor to sign the form.
3. Return the completed form to Academic Services located on the 4th floor at 51 Brattle Street by the deadline below that applies to the course for which you are requesting a Pass/Fail grade. Requests for the Pass/Fail grading option and changes will not be considered after these deadlines.

<table>
<thead>
<tr>
<th>SESSION</th>
<th>General program (June 23–August 11)</th>
<th>Study Abroad programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEADLINE</td>
<td>Wednesday, June 27</td>
<td>Fifth calendar day of the course (including Saturdays and Sundays)</td>
</tr>
</tbody>
</table>

A. Student Information

STUDENT FULL LEGAL NAME (exactly as printed on your passport or other government-issued photo ID)

Last/Family/Sur name(s)  First/Given name(s)  Middle name(s)

HARVARD ID NUMBER

Telephone number ____________________________________________________________

E-mail address ______________________________________________________________

Summer mailing address ________________________________________________________________________________________________

City ___________________________________________ State  Zip Code ______________________________

B. Course Information

Example: 30016 | BIOS | S-74 | Marine Life and Ecosystems of the Sea

<table>
<thead>
<tr>
<th>Required 5-digit course reference no. (CRN)</th>
<th>Subject</th>
<th>Subject number</th>
<th>Course title (and section number, if applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>S-</td>
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</table>

Instructor name ______________________________________________________________________________________________________

Student signature ___________________________________________________________ Date _________________

Instructor signature _________________________________________________________ Date _________________

For office use only (do not write within this box)

Date received ___________________________________ Decision ___________________________

Date grading mode changed _________________________ Student notification sent _____________________ Initials ______________