



HARVARD SUMMER SCHOOL

Secondary School Program and Pre-College Program

Counselor Report

TO THE COUNSELOR

This form should be completed by the applicant's counselor, advisor, or school head/principal. Please clearly write the information requested below on the other side of this page or on a separate page and attach it to this form. Send this form and a copy of the student's transcript, **including grades from 9th grade through the current grading period** and a photocopy of any College Board test results. If the student has not yet taken the tests, you do not need to submit results. If the applicant attends a school outside the United States, please provide information about course grade distribution. The transcript should be written in or translated into English. We cannot consider students until we have these documents. We appreciate your cooperation and thank you for your help.

APPLICANT'S FULL LEGAL NAME			
Last/Family/Sur name(s)	First/Given name(s)	Middle name(s)	
Preferred name			
APPLICANT'S MAILING ADDRESS			
Street and number			
City	State/Province	Zip/Postal code	Country (if other than US)
SCHOOL			
School name	Street and number		CEEB code number (US only)
City	State/Province	Zip/Postal code	Country (if other than US)

Under the terms of the Family Educational Rights and Privacy Act, I, the applicant, waive do not waive any right of access to this recommendation.

Applicant's signature _____

Date _____

- This applicant percentile _____ out of _____ students in the applicant's class. Of the class, about _____ percent plan to attend college. *Rank in the class is helpful. If class rank cannot be cited, please estimate or give some other indication of how the applicant has performed relative to classmates.*
- Expected date of graduation. Applicant is on track to graduate from secondary school and matriculate to college in what year? 20____.
- Please check the chart below to compare the student with other students in his/her/their secondary school class.

	Below average	Average	Good (above average)	Very Good (well above average)	Excellent (top 10% this year)	One of the top few I have encountered in my career.
Academic Success						
Academic Motivation						
Intellectual Level						
Respect/Concern for Others						
Leadership						
Character and Integrity						

- Are there any special circumstances in the student's background or home life that would help us better evaluate the applicant?
 No Yes If yes, please explain.
- Has this student incurred serious or repeated disciplinary action, been suspended, or left voluntarily for an extended period of time?
 No Yes If yes, please explain.
- What can you tell us about the student's personal qualities?
- Please comment about the student's potential to perform rigorous academic work. (Students will be taking courses with Harvard and visiting faculty.)
- Overall, I recommend this student for the Harvard Summer School.
 Not at all With reservations Fairly strongly Strongly Enthusiastically

COUNSELOR INFORMATION <input type="checkbox"/> COUNSELOR <input type="checkbox"/> ADVISOR <input type="checkbox"/> SCHOOL HEAD <input type="checkbox"/> OTHER _____			
Prefix (Ms, Mr., etc.)	First/Given name(s)	Last/Family/Sur name(s)	
School	Telephone number (include area/country code)		Best time to call
Email address			
Counselor's signature _____		Date _____	

If new circumstances alter this student's status at school after you have submitted this form, please notify us as soon as possible. If you are unable to upload this form to the applicant's account, please email or fax the form to forms@summer.harvard.edu or to 617-998-8518.