Summer Term 2019 Pass/Fail Request Form
(Harvard College Undergraduates Only)

The Pass/Fail grading option is available in most Summer School courses and only to degree-seeking Harvard College students. The following courses are not available on a Pass/Fail basis: expository writing (EXPO), creative writing (CREA), education (EDUC), and management (ISMT, MGMT) courses. Students must enroll in these courses for a letter grade. Harvard College undergraduates may enroll in a maximum of 10 units of undergraduate credit for a Pass/Fail grade. Students should consult the Harvard College Handbook for Students for more information.

Instructions to Students
1. Please print neatly.
2. Provide all the information requested and ask your instructor to sign the form.
3. Return the completed form to Academic Services located on the 4th floor at 51 Brattle Street by the deadline below that applies to the course for which you are requesting a Pass/Fail grade. Requests for the Pass/Fail grading option and changes will not be considered after these deadlines.

<table>
<thead>
<tr>
<th>SESSION</th>
<th>General program (June 22–August 10)</th>
<th>Study Abroad programs</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEADLINE</td>
<td>Wednesday, June 26</td>
<td>Fifth calendar day of the course</td>
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<td></td>
<td></td>
<td>(including Saturdays and Sundays)</td>
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</tbody>
</table>

A. Student Information

STUDENT FULL LEGAL NAME (exactly as printed on your passport or other government-issued photo ID)

Last/Family/Sur name(s) | First/Given name(s) | Middle name(s) |

HARVARD ID NUMBER

Telephone number

E-mail address

Summer mailing address

City  State  Zip Code

B. Course Information example: 32373 | BIOS | S-74 | Marine Life and Ecosystems of the Sea

Required

Subject  Subject number  Course title (and section number, if applicable)

S-

Instructor name

Student signature _____________________________ Date ________________

Instructor signature ___________________________ Date ________________

For office use only (do not write within this box)

Date received _____________________________ Decision _____________________________

Date grading mode changed ____________________ Student notification sent ____________________ Initials ____________________